

# **Official Anime Club Charter** (ROUGH DRAFT)

(NOTE: My comments are in parentheses. If anyone disagrees with something I've included or thinks of something I've missed, email me at ckhays at wisc dot edu or PM me on the forums.)

## **Administration**

### **Fearless Leader**

The official President of the club. Must be a current UW student in accordance with the UW Student Organization Handbook. The Fearless Leader is responsible for every duty mentioned in this charter unless (s)he chooses to delegate them to other members. Certain required positions are mentioned below, but any interested club member may be given responsibilities.

### **SOO Contacts**

Every org on campus requires three UW student contacts when registering in the fall. The current President should be listed as primary contact. The other two may be any student who is interested. All three contacts are allowed to reserve meeting rooms through Central Reso.

### **Keymaster**

At least one is required, but having more is HIGHLY recommended. Must be a current UW student. Must attend a half-hour training session on using the AV equipment through the SOO. Once complete, is authorized to pick up the AV console key and code from the Red Gym. Having more than one trained Keymaster is crucial for Summer Showings, since many people leave town over break. (Brett, is there more I should mention here?)

### **Webmaster**

In charge of maintaining the club website, forums, and Wiki. Knowledge of PHP and MySQL required. Preferably a UW student. One responsibility of the webmaster that should not be overlooked is to make regular backups of the forum/wiki information. The webmaster must also update the club's main RSO site with contact information and a list of previously shown anime. Furthermore, in the case of server problems or outages, the webmaster will be responsible for contacting technical support to get the server up as soon as possible.

### **Forum/Wiki Moderators**

The Fearless Leader and the Webmaster are automatically given moderator status on both the forums and wiki (this equates to Bureaucrat/Sysop status on the wiki). If additional moderators are deemed necessary, these two may choose others to help.

**Note:** All of the above positions must be passed on to other students after the student officer graduates unless some immediate crisis prevents it. Allowing anyone to hold a position indefinitely can lead to unhappiness and inconvenience.

## **Hosting Fees**

Any brave soul with a credit card can volunteer to pay our hosting fees for the forums. It's only \$20 a year, and a collection among the members will reimburse the holder for it. With that said, anyone in the club can donate to pay our fees when November rolls around. Our fiscal year currently begins on November 7th.

## **Organizational Meetings**

Any active club member may attend our org meetings, student or not. Any changes in policy or important decisions must be discussed at an org meeting before implementation. Org meetings should function as roundtable discussions where everyone is allowed to voice their opinion. Raising hands before speaking may be required. In the case of unresolvable disagreement, a vote should be taken.

## **Typical Weekly Schedule**

- **Before 6:00pm** - Social time
- **6:00 - 7:00** - Two episodes of series #1
- **7:00 - 8:00** - Two episodes of series #2
- **8:00 - 9:00** - Two episodes of series #3
- **9:00 - 11:00** - OVA time - Movies, OVAs, and short series

## **Requirements for Full-Length Series**

All of the following information must be included when submitting a series, along with the person's name and contact information (email address or phone number).

### **Length**

The UW semester typically contains 13 Saturdays. With two episodes shown per week of each series, it follows that only 13- and 26-episode series will fit easily into this schedule. We just don't have the time to show anything longer, and series between 13 and 26 are difficult to schedule around. A two-episode leeway is possible, though. Therefore, submitted series should be between either 12-14 or 24-28 episodes.

### **Audio**

Shows with Japanese audio and English subtitles or English-dubbed shows are allowed. In the preliminary vote to decide which series to screen the first night of club, the audio track being offered must be specified.

## **Rating**

A show should have no higher than an R rating. Hentai is absolutely not allowed - we could get in trouble with the university otherwise. Extremely violent series should be decided on a case-by-case basis with an org meeting. Example: Berserk was shown in club a few years back. However, we've decided that Gantz should not be shown.

## **Seasons**

Second seasons of shows should be avoided, even if the first was shown in club in the past, simply because new members may not have seen it which may cause alienation. New people also join between first and second semester, so watching a sequel in the following semester is still inappropriate. The only way a second season can be shown is if A) both the first and second season is 13 episodes long, in which case the second can only be shown after the first during the same semester, or B) both are OVA length and can be shown during OVA time within the same semester.

## **Video Format**

DVD, fansub, or mixed media. Mixed media occurs when a show has been partially released in the US, and the rest exists on fansubs. If a show has been released completely on DVD, fansub or mixed media submissions will not be allowed, since fansubs of the show should no longer be kept.

## **Television Status**

Any series that is currently airing on free TV or basic cable (e.g. UPN, Cartoon Network) cannot be shown in club at the same time. This rule does not apply to anything shown on rarer or premium channels (e.g. Showtime, The Anime Network). Once its TV run has ended, however, it is again acceptable to show in club.

## **Voting Procedures**

### **Preliminary Vote**

Held on the forums two to three weeks before the semester starts to narrow down the field. Each person may vote for four shows or less. Six series may be chosen to show at the first meeting. If there is a tie for sixth, no tie-breaker is necessary: there should be enough time to show seven series, it's just a bit of a squish. If a tie causes eight series to be in the top six, however, a tiebreaker vote must be held on the forums to bring the total back down to seven.

### **First Meeting Vote**

The six or seven series chosen during the preliminaries are screened at the first meeting of the semester by showing the first episode of each. A vote is then taken of the entire room. Everyone

is allowed to vote for as many series as they like, as long as they realize that voting for every series negates their vote. ^\_- The top three series are chosen, and the rest of the night is devoted to showing the second episode of each.

## **Mid-Semester Vote**

If a 13-episode series is chosen at the beginning of the semester, a vote must be held to choose a new series to finish off with. A preliminary vote should be held as outlined above two to three weeks before the series is to end, with the top four chosen to be shown. If the ending series has 13 episodes, the last three episodes should be shown together in one week to free up the next for voting. The final vote should then be held as outlined above during the free hour plus OVA time. Here's a sample schedule, since trying to explain this with words is confusing.

### **Week 6**

- **6:00 - 7:00** - Series #1
- **7:00 - 8:00** - Series #2
- **7:00 - 9:30** - Episodes 11, 12, & 13 of Series #3
- **9:30 - 11:00** - OVA time

### **Week 7**

- **6:00 - 7:00** - Series #1
- **7:00 - 8:00** - Series #2
- **8:00 - 10:00** - First episode of 4 top series
- **10:00 - 10:30** - Vote
- **10:30 - 11:00** - 2nd episode of new series

## **Fansub Requirements**

If a show screened on the first night of club is fansubbed, in part or in whole, all fansubbed episodes must be brought to the first meeting to be tested on a laptop for codec issues. Failure to do so may disqualify the series from the vote.

## **Alt.Room.Anime**

This club will provide an alternative room established for people to chat, relax, and perhaps flee to from the main room during a show they don't prefer to see. Watching short video clips, playing video or board games, and just shooting the breeze is encouraged. Watching an actual series or movie, however, is not allowed, to prevent a conflict of interest between the rooms. Any showings should be limited to short specials or one-shot single episodes. This room may be converted to a second showing room in the future – for now though, it will function only as a social area.

## **See Also**

- [Webmaster responsibilities](#)
- [The Main Room](#)
- [Alt.Room.Anime](#)
- [List of club officers](#)
- [Forums](#)
- [Official website](#)